***THURSDAY 01 SEPTEMBER 2022 at***

***St. MARY’s Cof E PRIMARY SCHOOL, Brundhurst Fold,Mellor***

*commencing at 7.00 p.m.*

Local Government Act 1972

**MELLOR PARISH COUNCIL**

**AGENDA**

1. **To receive and approve apologies for absence**
2. **To receive declarations of pecuniary or personal interest**
3. **Adjournment for Public Session (Max 5 minutes per person)**
4. **To resolve to confirm the Minutes of the Parish Council Meeting held on 07 July 2022**
5. **Any Matters arising from the minutes not covered on this Agenda FOR INFORMATION ONLY**
6. **To consider and approve any response to be made to Planning Applications**
* **3/2022/0623–Woodfold Park Stud alterations to existing buildings to provide additional living accommodation**
* **3/2022/0481 – Proposed 5 new dwellings on former Pack Horse Garage site**
* **3/2022/727/729 Listed Building & application Lower Reaps Farm, Whinney Lane, refurbishment of farmhouse, conversion of 2 barns to provide 3 new dwellings, also conversion of existing buildings**
* **3/2022/0586 / South Ribble Planning Ref 07/2022/00451 Outline application with access for the mixed-use development at Cuerdale Garden Village, Environmental Impact Assessment (EIA) development, comprising up to 1,300 dwellinghouses, up to 164,000 sq m of employment floorspace and ancillary uses, a park and ride facility, outdoor recreational facilities and publicly accessible open space, a local centre and two form entry primary school. Cuerdale Garden Village Cuerdale Lane Samlesbury Preston Lancashire PR5 0XA**
* **To consider and approve any actions regarding noise complaints emanating from Stanley House**
1. **Financial Matters and Accounts To approve: Bank balances £54,737.21 + £26,094.41 MVH Floor fund + £1,199.72 Scholarship Fund + £74.52 investment Account**

 **To consider & approve; Invoices for payment since 07.07.22**

1. **EDF War Mem lights DD 2months £12.27 & £13.02 DIRECT DEBIT**
2. **Easywebsites monthly DD for support £32.40 DIRECT DEBIT**
3. **Scholarship Grant £60.00 PAID**
4. **SLCC Training webinar £24.00 PAID**
5. **Mellor Juniors Football Club Grant £5000.00 PAID**
6. **Parish Clerk & Assistant’s salary July & August TBC**
7. **RVBC Printing £160.00**
8. **P Mollart – kissing gate installation £880.00**
9. **PKF Littlejohn (external Audit 2021.22) £240.00**
10. **Mellor Methodist Church room hire 25.08.22 £20.00**
11. **O’Callaghan Civil Engineering Ltd TO BE CONFIRMED**
12. **Perspex for Notice board TO BE CONFIRMED**
13. **Microsoft 365 annual update £59.99 for 1 user, £79.99 for 5 users**
14. **LANPAC Membership**  **£60.00**

**No further invoices beyond schedule at time of agenda**

1. **Clerk will update confirmation of External Auditor Report (All approved by Auditor)**
2. **To consider and approve any Report with recommendations from Mellor Parish Council Finance Committee, including EDF Electricity contract**
3. **To consider and approve any actions & a budget for future Public Rights of Way and general maintenance works, including a budget for surface from Mellor Lane at new kissing gate**
4. **To consider and approve RVBC Grass cutting contract 2022/23**
5. **To receive & accept any report regarding the floor at Mellor Village Hall**
6. **To consider & approve the responses from Open Meeting and survey results for the Open Area adjacent to the Play Area and the antisocial behaviour**
7. **To consider and approve any actions from the Play Area Working Party including additional Members for the Working Party, & update on potential CCTV**
8. **To consider and approve the Play Area regular inspection framework, and rota for this.**
9. **To consider contract for Annual Playground Inspection**
10. **To consider and approve each Cllr. carry out a review of all Policies & a timeframe for this**
* **To consider and approve Health & Safety Policy for Mellor Parish Council, following response from BHIB Insurers**
1. **To consider and approve arrangements for drop in sessions & responses to any issues raised**
2. **To consider and approve any actions for installation of a defibrillator inside the former BT phone box on Mellor Lane and to approve any budget for this work, including type of equipment**
3. **To receive any report regarding financial support for a defibrillator at One Stop shop**
4. **To consider and approve training in use of defibrillators & any budget for this**
5. **To consider and approve any appropriate actions to address speeding throughout the Parish**
6. **To consider and approve any follow up with MP Nigel Evans following his recent visit to Mellor –**
7. **To consider and approve any response to be submitted for the Lancashire Fire & Rescue Survey**
8. **To receive update reports**
9. **Replacement perspex for Notice Board at Carter Fold – Cllr. Venables**
10. **To receive reports from meetings**
11. **LCC Report – any matters of note regarding Mellor – LCC Cllr. Schofield**
12. **RVBC Report by Borough – Cllrs. Brunskill & Walsh**
13. **Climate Action Network – Cllr. Hymas**
14. **Matters brought forward by Members and Staff FOR INFORMATION ONLY**
15. **Freedom of Information requests -**
16. **War Memorial clearing brambles & cleaning flags – Cllr. Crooks**
17. **Civility & Respect Project – Cllr. Mellor**
18. **To note the next Meeting will be held on Thursday 06 October 2022**

Teresa Taylor (Parish Clerk)